

## Metropolitan University College Scholarship scheme for highly qualified students

### Application Procedures

In association with the Danish government, Metropolitan University College each year offers a very limited number of scholarships to highly qualified students from countries outside the EU and EEA. These scholarships can be awarded to full professional bachelor degree programmes or parts thereof.

#### Eligibility

To be eligible to apply for a scholarship, applicants must fulfil all of the following conditions:

- The applicant is a citizen/permanent resident of a country outside the European Union (EU) and/or European Economic Area (EEA)
- The applicant holds - or is eligible to apply for - a temporary study residence permit in Denmark
- The applicant is not partaking in an established exchange programme or any other programme through which he/she receives financial support to cover tuition fees
- The applicant has not legally obtained equal rights to Danish citizens.

The scholarships consist of two parts; a tuition fee waiver to cover tuition fees for parts or the entire education and a grant to cover full or partly monthly living expenses up to DKK 5.000 per month (July and August are not covered).

#### Payment of application fee

To apply for a scholarship must pay an application fee of **1.200 DKK for educations in Danish language and modules in English. 3.700 DKK for full degree education Global Nutrition and Health**, when submitting your application.

Your application will not be considered until you have paid the fee.

If you are not granted a scholarship, and you therefore choose to withdraw your application because you do not wish to be admitted as a full fee-paying student, the application fee will be refunded to you. In all other instances the administration fee is non-refundable. If you are offered a study place as a scholarship student, but choose to decline the offer, the application fee will not be refunded to you.

For the full degree in Global Nutrition and Health the application fee is part of the non-refundable administration fee of DKK 7.400, which all non-EU students must pay before final admission can be granted. If you are not granted a scholarship, and you therefore choose to withdraw your application because you do not wish to be admitted as a full fee-paying student, the application fee will be refunded to you. In all other instances the administration fee is non-refundable.

#### How to pay the fee

You must pay the application fee by bank transfer using the following information:

Bank: Danske Bank, Holmens Kanal 2-12, 1092 Copenhagen K,  
Denmark  
Reg. Nr. 0216 Account nr. 4069152775  
SWIFT-BIC: DABADKKK  
IBAN: DK6802164069152775  
Account holder:  
Metropolitan University College/ Professionshøjskolen Metropol

Please state the following reference on the payment:  
**"Scholarship fee, [Your full name]"**

### **Scholarship selection criteria**

Only scholarship applications from highly qualified students will be considered.

To be designated as a highly qualified applicant, the applicant must:

- Have excellent language qualifications in the language the education / module are taught in (Danish or English), and be able to apply for scholarship in that language of the education.
- Have a grade point average of his/her entry qualification that is above average and which - as a minimum - is in the top third of the grading scale used for the type of examination in question
- Be highly motivated for the education and have a clear professional goal; this will be assessed partly by the motivational essay and partly through an interview conducted with the applicant
- Be open-minded and have a global outlook; this will be assessed partly by the motivational essay and partly through an interview conducted with the applicant
- Possess a large degree of adaptability, be committed and able to endure; this will be assessed partly by the motivational essay and partly through an interview conducted with the applicant

Other criteria that may be considered when awarding scholarships are:

- Relevant experience achieved through work, internships or volunteer work
- Recommendations from two professionals working within the field of study
- Description of how the applicant expects to finance the expenses incurred in connection with being a student in Denmark (the grant included in the scholarship will not in itself be enough, so students must have their own funding as well)

Nationality; according to the Code of Conduct issued by the Rector's Conference, the educational programme should ensure that the number of international students from one particular country does not exceed

20% ([Read the Code of Conduct here](#))

Additionally, the education wishes to admit students from many different parts of the world. This means that even qualified applicants may not be considered for a scholarship if the maximum number of students of that specific nationality has already been admitted.

#### **Weighing of criteria:**

<b>Criteria</b>	<b>Percentage</b>
GPA of entry qualification	60%
Motivation and clear professional goal	10%
Open-minded, global outlook	5%
Adaptability, commitment and endurance	5%
Recommendations from professionals within the field	5%
Relevant experience	5%
Financial circumstances: Ability to cover the costs of travelling to and studying in Denmark	10%

#### **Taxation**

The local Danish tax authorities ([Skattecenter København](#)) decide about all issues concerning taxation of the scholarship.

In principle the scholarship is taxable.

In 2015 citizens from the following countries are exempted from taxation of the scholarship:

Afghanistan, Bangladesh, Benin, Bhutan, Bolivia, Burkina Faso, Burundi, Cambodia, Cameroon, the Central African Republic, Comoros, Republic of Congo, the Democratic Republic of the Congo, the Palestinian autonomy, Egypt, Ivory Coast, Eritrea, Ethiopia, Gambia, Ghana, Philippines, Guinea, Guinea Bissau, Haiti, Honduras, India, Kenya, Kyrgyzstan, Kiribati, Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Morocco, Mauritania, Moldova, Mozambique, Myanmar, Nepal, Nicaragua, Niger, Nigeria, Pakistan, the Palestinian Authority, Papua New Guinea, The Republic Of The Congo, Rwanda, The Solomon Islands, Sao Tome & Principe, Senegal, Sierra Leone, Somalia, Sri Lanka, Sudan, Swaziland, Syria, Tajikistan, Tanzania, Southern Sudan, Chad, Togo, Uganda, Uzbekistan, Vanuatu, Viet Nam, Yemen, Zambia, Zimbabwe.

**Payment of scholarship to student**

Grants are transferred only to a Danish "NEM konto" bank account in the scholarship recipient's name.

Scholarships are transferred monthly, for the granted period, as long as the student is still eligible to receive the grant.

**Submitting the Scholarship Application**

Please hand in the Scholarship Application with all required documentation and explanations, before deadline, on <http://www.optagelse.dk/> together with your application for admission no later than March 15th noon.

**Please note:** Any missing documentation or explanation, as requested in the Scholarship Application Form, will have the consequence that the application is not eligible and will not be processed.

# Scholarship Application Form

Applicants from countries outside the EU and EEA



(Print out – fill in the information required – and scan in the document and attach to your application on: <http://www.optagelse.dk/> )

## Scholarship Application for

[Insert name of study at Metropolitan University College]:

**Application deadline: March 15th at 12:00 (noon).**

Applications received after the deadline will not be considered.

Date of application received:

(to be filled by Metropolitan)

Only scholarship applications from highly qualified students will be considered.

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Date of application submitted by applicant:

dd-mm-yyyy: \_\_\_\_\_

Full name of applicant:

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Applicant e-mail address:

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Citizenship /permanent residence /country name:

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Education /semester / module applied for:

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Date of admission/ study semester start:

dd-mm-yyyy: \_\_\_\_\_

Are you eligible to apply for a temporary study residence permit in Denmark?:

Yes:

No:

Are you partaking in an established exchange programme or any other programme through which you receive financial support to cover tuition fees?:

Yes:

No:

Have you in any way, legally obtained equal rights, as Danish citizens?

Yes:

No:

The application must include the following documentation and written explanations:

- Copy of documentation for citizenship, ie. Passport.
- Copy of residence permit to Denmark if obtained.
- Copy of your KOT application, if applying for a full degree education, or Copy of your application for semesters or modules.
- Explain how your Grade Point Average (GPA) of entry qualification qualifies you for the scholarship.
- Explain the motivation for your scholarship application, including expression of your motivation and clear professional goals, your open-mindedness and global outlook as well as your adaptability, commitment and endurance and finally a description of your experience relevant to the education you apply for scholarship to:
- List name, position, workplace and contact information on the two professionals working within the field of study who have given you recommendations, and specify your relation to these two persons.
- Explain how you will finance your study in Denmark for the full period, including international and local transport costs, living costs (including housing costs), insurances and tuition fee.
- A copy of the receipt for bank transfer of the Application Fee.

Please hand in the Scholarship Application with all required documentation and explanations together with you admission application on: <http://www.optagelse.dk/>

**Please note:** Any missing documentation of explanation, as requested in the Scholarship Application Form, will have the consequence that the application is not eligible and will not be processed.